

REINE ISSA

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<https://www.imdb.com/name/nm3231923/>

Experienced, organised and detail oriented Producer with a passion for merging the creative and business sides of filmmaking and creative content by collaborating with teams to successfully bring script to screen.

WORK EXPERIENCE

Coal Fire Films; London, United Kingdom January 2021 - Present

Producer for short film "*The First Time I Never Met You*"

- Raised funds through successful crowdfunding campaign
- Organised and oversaw the entire shoot, secured locations, prepared budget, hired cast and crew and managed the post production

Atelier Relief; Paris, France September 2022 - January 2023

Project Manager

- Supervised and managed the production of "Reliefs" (3D photographs) from inception to delivery for private and corporate clients

ShortsTV International Ltd October 2021 - July 2022

Production Manager

- Managed the daily workflow of the production team to insure timely content delivery for all the channels
- Managed the creation and delivery of shows and promos for the various channels by liaising with the scheduling team, writing scripts and directing the editors, graphic designer and VO artists of the needed content
- Organised film shoots, interviews with various filmmakers to create content for the channels
- Worked on the 2022 theatrical release of the Oscar nominated short films; liaised with the Oscar nominated filmmakers and their publicists, organised interviews, podcasts and arranged the logistics and schedules of the production team during Oscar week in Los Angeles

UW Utility Warehouse; London, United Kingdom February 2022

Producer for online videos

- Organised a shoot for 7 different online videos to promote the different services the company provides
- Secured filming locations, on screen vehicle, hired cast and crew and managed daily operations of the shoot

Intuitive Features and Knockout Productions; Beirut, Lebanon January 2019 - December 2022

Producer for feature film "*Farah*"

- Worked with scriptwriter to improve the overall structure and story of the script
- Selected the cast and recruited heads of departments in collaboration with the film's core team
- Organised successful mid-shoot and wrap events for cast and crew
- Oversaw the film's initial PR, prepared the original electronic press kit, submitted film to various film festivals
- Established contact and ensured deal with Middle-Eastern distributor which led to theatrical and Netflix releases in the Middle East

NFTS in collaboration with Autograph Hotels; Beaconsfield, UK December 2017

Line Producer for short film "*The Tale of Wilson Snowflake Bentley*"

- Prepared budget
- Recruited some of the crew and oversaw day to day operations of the production

Knockout Productions; Abu Dhabi, United Arab Emirates January 2017

Production Coordinator for documentary “Carbon Negative” during the Abu Dhabi Sustainability Week Convention

- Managed the daily schedule and logistics of on site team
- Liaised and facilitated between the team, the suppliers and the event organisers
- Organised the filming of locations around Abu Dhabi and negotiated the fee of key location

“Dear Eduardo”; London, UK

January - December 2016

Producer for short film “*Dear Eduardo*”

- Prepared budget, found and negotiated rates for main location and equipment
- Recruited crew and arranged for day to day operations of the production
- Organised a fundraising event for completion of the film and submitted film to various film festivals

Migdal Management; London, UK

February - September 2016

Producer for short film “*Parallel Universes*”

- Prepared budget and shooting schedule as well as cast and crew contracts
- Recruited crew, managed logistics and oversaw physical production as well as post production
- Organised a private screening event and submitted the film to festivals

Knockout Productions; Kent, UK

April 2016

Production Coordinator during UK shoot of Bollywood film “Rustom”

- Organised viewing of a key location during pre-production and handled administrative duties
- Liaised between production and other departments to maximise communication efficiency
- Managed unforeseen day to day production requirements and arranged for suppliers deliveries

Ubiquitous Films; London, UK

November 2014 - December 2015

Producer for short film “*Mother*” starring Miriam Margolyes OBE

- Prepared budget, cast and crew contracts and managed day to day production and post production
- Recruited crew and ensured talent’s needs were met
- Organised a private screening event and submitted the film to festivals

Micalzo Films; London, UK

September 2013 - May 2014

Producer for short film “*Job’s Dinner*” starring Maureen Lipman CBE

- Prepared the budget and managed a crowd-funding campaign to raise additional funds
- Recruited crew, prepared cast and crew contracts
- Managed and ensured all the cast’s needs were met

EDUCATION

New York Film Academy

4 weeks Filmmaking Program; Mumbai, India

12 Weeks Evening Film Producing Workshop; New York, U.S.A

Raindance Film Academy; London, UK

Filmmaking Certificate

Baruch College and The American University of Paris; Paris, France

Executive Master of Science in Finance

Cumulative GPA: 3.755 (magna cum laude)

Boston University: School of Management; Boston, U.S.A.

Bachelor of Science in Business Administration

Dual Concentration in International Management and Finance; Minor in Psychology

SKILLS AND INTERESTS

Languages: Fluent in English and French, Conversational in German, Basic knowledge of Arabic

Computer: Microsoft Office, iWork, Final Draft, Final Cut Pro, Trint, Monday.com, Google Docs, Sheets

Interests: Tennis, yoga, meditation, hiking, boxing, health & nutrition, volunteering and traveling